



**Hood River Valley Parks and Recreation District
Board of Director's Regular Meeting
Wednesday, September 20, 2017 6:00 pm
Minutes**

In attendance

Board Members: Nan Noteboom, Glenna Mahurin, Mike McCarthy, Art Carroll, Anna Cavaleri, District Staff: District Director Mark Hickok, Assistant Director Marcie Wily, Presenter: Kate Conley; Members from the Public, Polly Wood

Regular Meeting

Call Regular Meeting to Order

Mahurin called the meeting to order at 6:00pm

Comments from the General Public (3 minutes per person, per subject, Maximum 30 minutes public comment taken)
None

Review Minutes

August 16, 2017 – Regular Board Meeting Minutes

McCarthy moved to approve the minutes. Carroll seconded the motion. Motion approved unanimously.

Consent Agenda

None

Unfinished Business

None

New Business

1. SDC Funding Proposal (Port District)

Hickok reported that the Port is the only agency to request funds and have been patient through this process. Hickok suggested that granting their request and allocating the remaining funds towards the extras amenities that the Parks District pulled from the General Contract portion of the Golden Eagle Park Project to help save on cost, such as park benches, picnic tables and signs.

McCarthy moved that the board approve the \$12,000 request from the Port for an increase in amenities at the Nichols Boat basin. Noteboom seconded the motion. The motion was approved unanimously. Carroll made a motion to reserve the balance for the remaining items needed for the Golden Eagle Project, as well as the safety netting, if needed. Cavaleri seconded the motion. All approved.

Reports (*informational, no action needed*)

1. Powerdale Corridor

Hickok introduced Kate Conley, who works for Columbia Land Trust and is the project manager for the Powerdale Corridor located on the Hood River. Conley gave a history and overview of the Powerdale Corridor, land ownership, maintenance of the established easements resulting from the land transfer, and the Parks District's role in the project.

2. Financial Report

Hickok presented the financial report. Nothing out of the ordinary for this time of year.

3. Directors Report

Hickok reported on the Indian Creek fire, which occurred on September 12th along the hillside of Segment 1 of the Indian Creek trail. District staff have started work on some trail restoration, installing jute netting and a grassy mix to help prevent erosion.

Hickok will be attending the National Parks and Recreation Conference in New Orleans Sept 25-28.

Hickok gave a staffing update, stating that September 26 marked his first year with the Parks District, and in that time he had the opportunity to evaluate staff. Wily will be placed in the Assistant Director position, with the Interim status officially removed. The Aquatic Supervisor position is open for application, and staff will conduct interviews in October. In addition, Andrew Kerr's (Maintenance Supervisor) Position has been increased to include more autonomy, job description will be updated with the Parks District.

Hickok reported that the employee manual and financial policy procedure document is still in progress but not quite ready for board approval. They are both large documents and will be brought to the board in chunks in the following months.

Hickok reported that Patrick Mulvaney, from Hood River News, visited the pool and took a tour with the staff to get the information on the pool condition, but the article will be posted soon. Opsis Architecture will be submitting their final report in the next week or so.

Golden Eagle is taking shape. The multi-purpose court surfacing is in progress but has gotten stalled out by the rain. The bathroom has been installed, picnic shelters are in place, and the base for the parking lots in nearly complete for asphaltting. Staff has been meeting with leaders from the Hood River Area Trail Stewards (HRATS) about the mountain bike skills course, and dates have been set for two work parties to clear and cut trail for the course. Discussion ensued about the possibility for an asphalt pump track.

Dog Park ordinance went to the County for approval and passed the first reading but has to go through another reading. The ordinance won't take effect until Nov. 17, with the Park required to be complete by December 31st. The initial preparation work for the project will begin ahead of the November 17 ordinance to ensure that the project is completed in a timely manner.

Community Education update. We are planning on co-locating office space. We are still awaiting an IGA on shared use from them.

4. Aquatic Center Report

Annual maintenance occurred from September 5 – 17 and went well. The HVAC system, which was delayed due to the fires, is scheduled to be installed in the next couple of weeks. The fall schedule is underway. The new rate structure took effect with the reopening of the pool, with user groups like swim team and water polo paying per lane per hour versus having the individuals pay an entry fee. The club water polo team is not going to participate this fall and will wait until November to begin their season. Their future of the team is undetermined, but it appears that the advisory group that has just formed will run the team and find some new coaches. Fall lessons are starting, with new offerings on Tuesdays and Thursdays, as well as Saturday bilingual lesson.

Executive Session

5. *Executive Session, if necessary per ORS 192.660 (The District Board will now meet in executive session. All members of the audience are asked to leave the room. No decision may be made in executive session. At the end of the executive session, we will return to open session and welcome the audience back into the room.)*

None needed.

Adjourn

Carroll made the motion to adjourn, and McCarthy seconded the motion. All approved.

Approved by:

Date:

Attest by:

Date: