



**Hood River Valley Parks and Recreation District
Board of Director's Meeting Regular Meeting
Wednesday, April 19, 2016 7:00 pm
Minutes**

Call Regular Meeting to Order

Davis called the meeting to order at 7:42 PM.

In attendance, Board Members Greg Davis, Mike McCarthy, Art Carroll, Matt Rutledge, Glenna Mahurin; District Director Mark Hickok, Interim Assistant Director Marcie Wily; Contract Accountant Monica Morris; Members of the Public, Susan Crowley, Stephen King, Will Smith, Heather Staten, Mark Zanmiller, Anna Cavaleri, Nan Noteboom

Comments from the General Public

Davis invited members of the public to introduce themselves. Stephen King introduced himself as running for a Parks District board position. Will Smith introduced himself as running for a Parks District board position. Susan Crowley introduced herself and stated that she is not running for board but part of the group Livable Hood River. Mark Zanmiller introduced himself as a former Parks District board member and a current City Council Member and an advocate for Parks. Anna Cavaleri, introduced herself as running for a Parks District board position and an advocate for parks. Nan Noteboom, a teacher at the high school and real estate agent, also stated that she was running for a board position.

Heather Staten stated that the HR Residents Committee and Hood River League of Women's Voters would hold a candidate forum for the Parks District and Port District candidates on April 25th at 6pm at the Columbia Gorge Center for the Arts.

Susan Crowley voiced her concern about the ability to acquire land for future parks as the population increases and gets denser. She stated that she understood that the Parks Districts District priority is for the pool, but that she hopes for leadership from the Parks District on the issue of raising funds for future land acquisition for parks. She also asked that the Parks District examine the City's request to decrease SDCs in terms of affordable housing and the effect those decreases might have on SDC revenue, as most of the construction going in on the west side will likely be for affordable housing. Board discussion ensued about SDC reduction, and Hickok clarified that reduced fees might be a possibility at a later date by resolution, but that reduction would only apply to Affordable Housing Deed Restricted properties, a conversation that has not happened with the City yet.

Review Minutes

March 15, 2017 Board Meeting Minutes

Davis asked for a motion to approve the minutes. Carroll made motion to approve the minutes as presented. Mahurin seconded. All approved.

Special Meeting Minutes form March 21, 2017

The minutes include the SDC Hearing. Rutledge made the motion to approve the minutes with one grammar mistake fixed, adding Mahurin in the attendance and removing Carroll from the attendance. Mahurin seconded the motion. All approved.

Consent Agenda

None

Unfinished Business

1. Resolution – A RESOLUTION AMENDING REPEALING RESOLUTION NO. 98-99/05 AND ADOPTING NEW PARK AND RECREATION SYSTEM DEVELOPMENT CHARGES ON NEW DEVELOPMENT.

Hickok (10 mins)

Action: Consider a motion to accept the Updated SDC Methodology Resolution.

Hickok reviewed the SDC meeting from March 21st and explained the need for the resolution: to repeal the prior resolution with the old methodology and adopt the new methodology. Mahurin questioned whether Staten's concerns were addressed from the previous SDC Methodology meeting. Staten verified that all concerns were addressed. Mahurin made the motion that to adopt A RESOLUTION AMENDING REPEALING RESOLUTION NO. 98-99/05 AND ADOPTING NEW PARK AND RECREATION SYSTEM DEVELOPMENT CHARGES ON NEW DEVELOPMENT. Rutledge seconded the motion. The SDC Methodology Resolution passed unanimously.

Hickok explained that the Parks District will apply for a grant for up to \$40,000 from the Oregon Parks and Recreation Department Local Government Grant Program for a multi-jurisdictional master plan. A resolution to apply and a commitment matching a percentage of grant funds are required by OPRD. McCarthy moved to accept the resolution, and Carroll seconded the motion. Resolution was approved unanimously.

New Business

None

Reports (informational, no action needed)

2. Financial Report

Hickok reviewed the financial report, stating that staff will continue to examine the financials to determine if a budget adjustment will need to be made due to former employees' departures. In addition, he stated that attorney fees were a bit higher due to the aforementioned subject and because the Parks District had a new attorney who needed to familiarize himself with the District. McCarthy said that if we have specific questions about SDCs in the future that it would be prudent to hire an attorney that deals in case law with SDCs.

3. Directors Report

Hickok talked about the Westside plan update. He encouraged board members to view their website and looking at some of the plans. Hickok said that it is an ambitious plan. Parks is a major topic in the concept plan.

Hickok reported on Children's Park. Board Discussion surrounded determining whether SDCs were eligible for the project, whether the city or volunteers could match Park District funds to encourage community participation, and who was leading the project. Hickok reported that basic repairs were being completed so that the park can reopen for a short time, likely the remainder of the summer. Zannmiller stated that it will be the City's job to reach form a process for determining the next steps for Children's Parks and then will reach out to the Parks District and the public to form a sub-committee for input.

Davis questioned whether it gives the Parks District an opportunity to examine whether the Parks District take a role in managing new park. Zannmiller said that he thought that the council would be open to the idea, that Parks aren't necessarily a key mission for the City but seen as a responsibility. Zannmiller said that the multi-jurisdictional master plan update is the possible vehicle for further collaboration. Hickok stated that the Parks District will be involved with the planning process for the park, and he concurred that the

multi-jurisdictional master plan would be an appropriate place for collaboration and future changes. Zanmiller elaborated, saying that the Parks District could be more involved in the structural level than just giving money. McCarthy stated that the parks discussion needs to be a much bigger discussion. He stated that each agency has limited resources, and he hoped for agency collaboration to gather support from the public to go out for a bigger levy for park development and maintenance. Carroll stated that it was important to find City staff or volunteers to lead the Children's Park project. Davis said that no action needs to be taken but he perceived Children's Park as an opportunity for the Parks District to act. Hickok said the district is moving forward with a plan to be involved.

Zanmiller asked for a message to council. Davis stated Parks and Rec would like to have a more active role than just contributing SDCs. This project is an opportunity in the broader transition to more park planning, building, and maintenance. Zanmiller said that he would write up what he would present to the city council.

McCarthy asked Davis if he wanted to commit the Parks District to building and taking charge of the whole project. Davis said that Parks and Recreation District should be the entity to build parks. McCarthy stated a desire for the Parks District to move towards more park development and maintenance, but that money needed to be raised. Hickok stated that the Parks District can collaborate with other agencies by offering expertise and guidance towards the project.

Hickok reported that Recreational Immunity passed the state unanimously.

Hickok stated the Indian Creek Trail 7th Street stairs are in need of maintenance and will be rebuilt in the beginning of May.

Hickok reported that the Indian Creek Trail south side connector is almost complete and that board member Carroll and district staff member have been working hard to make the connection a reality. Hickok suggested a ribbon cutting ceremony at the beginning of May to celebrate the grand opening. He also talked about the possibility of creating a naturescape destination park at the end of the connector trail.

Hickok reported that Leo, Aquatic Supervisor, completed an AFO course, and that Andrew, Maintenance Supervisor, is scheduled to obtain a playground inspector certification.

Hickok reported on the pool enclosure study. Some of the topics from that last meeting included a conceptual site plan, review of maintenance, and possible use of the middle school in the future for expanded use. Questions surrounded the timing of the middle school move and whether or not the Parks District could secure possible field space from the school district on their banked land. Hickok explained that any use on the banked school district land could prevent the school district from developing in the future and did not seem like a feasible possibility.

Wily gave a Golden Eagle Park update. The update included details on the multi-use courts, pickleball courts, and the Invitation to Bid schedule. Board members scheduled May 30th for a Special Board Meeting to review bids and possibly award a contractor.

Hickok stated that the Dog Park was moving forward with agencies completing appropriate paperwork.

Wily gave the Aquatic Center Report. She reported on the success of the Adult Learn to Swim Program, the Safety Fair Easter egg hunt, the egg hunt the pool hosted, and school swim lesson update. She reported that staff had met with the major user groups to discuss the proposed rate schedule and would make some final adjustments based on their feedback before presenting it to the board as an ordinance.

Hickok stated that the Director's performance appraisal is usually done in June and suggested that there should be an executive session in June to go over performance and benchmarks.

Executive Session

4. *Executive Session – None*

Adjourn

Mahurin moved to adjourn, Rutledge seconded the motion. Motion passed unanimously.

DRAFT