



**Hood River Valley Parks and Recreation District
Board of Director's Meeting Regular Meeting
Wednesday, February 15, 2016
Minutes**

Call Regular Meeting to Order

Davis called meeting to order. In attendance: Board Members Greg Davis, Art Carroll, Matt Rutledge; District Director Mark Hickok, Interim Assistant Director Marcie Wily, and Interim Aquatic Center Supervisor Leon Dorich, Contract Accountant Monica Morris;; Members from the public: Anna Cavaleri.

Comments from the General Public

Anna Cavaleri: Mrs. Cavaleri stated her congratulations on the authorization to spend SDC funds collected in the UGB on Golden Eagle Park pass unanimously at City Council. She stated the "The question I posed to council in my testimony was, 'is this the right project?' And they answered unanimously, 'yes it is,' so congratulations, I am excited to see how this turns out."

Review Minutes

Jan 26, 2017 Board Meeting Minutes

Carroll requested more detail with future minutes. Carroll made motion to approve minutes. Rutledge seconded. January 26, 2017 Board Meeting Minutes approved.

Consent Agenda

1. Resolution 16/17 #___ Resolution for Inclusion Under the State of Oregon Deferred Compensation Plan

Action: Consider a motion to accept the consent agenda as written

Hickok explained that any employee can enroll in this plan with a district match. Hickok detailed further information on the retirement plan. The switch to the Deferred Compensation Plan would be cost neutral.

Rutledge moved that we accept the resolution for inclusion of State of Oregon Deferred Compensation Plan. Carroll seconded the motion. The motion passed unanimously.

Unfinished Business

1. 17/18 Budget Calendar Adjustment

Hickok explained that there is one board vacancy open and proposed that at next board meeting we approve the budget committee on March 21st.

Rutledge made the motion to approve the new budget timeline as proposed by staff. Carroll seconded the motion.

New Business

2. Request to Use SDC Funds Collected in City for Golden Eagle Park

Staff attended the city council meeting on Monday, February 13th to request using SDCs collected in the city for Golden Eagle Park Plan. Hickok recounted HRVPRD request made to city council to use SDC's collected in the city for the Golden Eagle project, board member participation at meeting, city council questions regarding the project and use of SDC funds. The city council unanimously approved HRVPRD's request's request to spend up to \$240,000 of SDC's collected in the city on the project.

Reports

3. Financial Report

Hickok presented the financial report, citing weather as a factor for lower numbers. Davis questioned some of the numbers and staff went through various line items as to why various numbers were lower or higher.

4. Directors Report

Hickok presented the Directors Report.

Hickok reported that staff has been meeting with local agencies and continuing to forge new partnerships.

Hickok met with the port director about the multi-agency masterplan, where the port district supported the plan and may provide some funding towards developing the plan.

Additionally, Hickok gave the Dog Park update which is likely going to begin construction this spring.

Staff attended another meeting with HRV School District Superintendent Goldman, where talk centered about Golden Eagle Park final plans, field improvement plans, as well as discussion about community education. Discussion was had regarding the pros and cons of co-locating with Community Education.

The Pauly Rogers audit is incomplete but in its final stages. Staff is continuing to work on the financial procedures, and some of that includes new timesheets.

Hickok presented the SDC Rate History. The history showed that the rate has consistently risen by 6% by year since 2007. In 2006 it rose by 34% which was equivalent to a 6% per year increase since 2000. It was assumed that at the time the board realized that they had not increased the SDC rate since the 1999 Methodology had been adopted, and they decided to raise the rate at the maximum allowable rate.

Lastly, Hickok reported that the South Side of the Indian Creek trail is signed that the trail is not officially open, as the district has been waiting on an easement from a property owner. Hickok has given the OK to finish the trail on public property so we will not have to rely on the private easement.

5. Aquatic Center Report

Dorich presented the aquatic center report. Dorich reported on swim lessons, user groups and spring scheduling, inclement weather closures and their effect on sales and program registration, and facility repair updates.

6. Aquatic Center Fee Schedule Update (informational)

Wily presented the suggested Aquatic Center Fee Schedule, which included general admission rate increases to address the minimum wage impact, as well as proposes a lane per hour charge for user groups, such as swim team, water polo, and high school teams. Next actions will include inviting user groups to give feedback on the suggested fee schedule and making any necessary revisions to it before the board adopts the fee schedule as an ordinance in the spring.

7. Communications Strategy

Hickok presented a communication strategy for the Parks District. He identified various users groups, methods of engaging the public, as well as employed repetitive simple messaging, as well as reworking the District's mission statement. Hickok suggested the district focus on three key messages, 1. The need for collaboration with partners. 2. The condition of the Aquatic Center, and 3. The current outreach schedule. Board members expressed sentiment that communication strategy is needed and a much needed gap that has needed to be filled. Discussion was had on the best way to communicate messages, particularly on stories that not all people view in the same way.

8. *Executive Session, if necessary per ORS 192.660 (The District Board will now meet in executive session. All members of the audience are asked to leave the room. No decision may be made in executive session. At the end of the executive session, we will return to open session and welcome the audience back into the room.)*

There was no motion to move into Executive Session.

Adjourn

The next regular meeting is scheduled for March 15 at the Aquatic Center.

Rutledge moved to adjourn the meeting. Carroll seconded. Motion to adjourn passed.

Greg Davis, President

Attest

Date _____