

**HOOD RIVER VALLEY PARKS AND RECREATION DISTRICT  
BOARD OF DIRECTORS MEETING**

**February 18, 2015**

President, Glenna Mahurin, called the meeting to order. Other's present: Directors, Karen Ford, Art Carroll, Renee van de Griend; District Director, Lori Stirn; Assistant District Director, Scott Baker; District Bookkeeper, Joyce Weseman; Guest, Heather Staten.

**Consent Agenda**

There were no changes to the agenda.

**Approval of January 21, 2015 Minutes**

Karen moved to approve the minutes as written; second by Art; the motion passed.

**Audit Review—Ken Onstott**

Ken Onstott reviewed the 2013-2014 audit with the Board. He noted that he found some deficiencies in approval of invoices for payment. It was suggested that the District develop an accounts payable policy; i.e. how invoices are processed for payment, who approves payment, etc. He also noted that there were instances when deposits weren't made in a timely manner. This has been addressed with staff scheduling.

**Financial Report**

The Board reviewed the Budget to Actual financial report. They asked that more information be provided at the meetings, including a Balance Sheet report, a list of bills that were paid since the last meeting, and the County-held funds reports.

**Budget Timeline/Budget Committee**-Renee moved to adopt the Budget Timeline and to approve the Budget Committee; second by Karen; the motion passed. The budget worksheet will be sent out to the committee next week.

**Directors Report**

Karen and Lori attended the SDAO Annual Conference in Eugene February 5-8. There were a number of educational sessions pertaining to new marijuana laws, public meeting procedures, legislative updates, etc. Legislative impacts on the District include two minimum wage bills, and adding sick leave for part-time employees. The potential cost to the District could be over \$50,000. Lori reminded Board members who are up for reelection to get their applications turned in. Art and Gina have been doing some hard physical labor (as usual) to straighten out a hazardous section of the Indian Creek Trail on segment 2.

**Aquatic Center Report**

On "no school" days in January, special \$1 open swims were held. They were well-attended. The Dalles hosted their invitational here on January 1<sup>st</sup>. HRVHS hosted their District meet here on January 24<sup>th</sup>. The girls took 1<sup>st</sup> place, the boys took 2<sup>nd</sup>, and all relay teams went to State. New 1000w Metal Halide lights were installed on the west side of the pool deck. We will likely get more for the east side and middle of the pool. The boiler repair is scheduled for February 19<sup>th</sup>.

**TPL Contract**

A meeting with TPL representatives is scheduled for March 31<sup>st</sup>. General polling questions were submitted by staff. It was suggested that the Board review the District’s Master Plan prior to the meeting in order to stay focused on identified needs. Hopefully, this will help determine what we want TPL to do for us.

**Political Action Committee**—TPL has suggested that a committee of interested persons be formed to market, educate the public, and generally promote a bond/levy.

**SDC Methodology Update**

FCS Group was agreeable to postponing the Methodology update. The contract has been extended.

**Projects/Interests**

**Post Canyon Trail Improvements**—Jackie Skakel, Irwin Hagland, and staff are trying to restart talks with Donald Wells about an easement across his property to existing trails.

**Campbell Connection**—The Campbell family is studying access and development opportunities for their property off of Brookside Drive. If they get approval for development, they would consider the trail easement.

**Signage Samples**—The Board reviewed questions about signage information, i.e. photos, maps, rules, history, etc. They will email Lori with suggestions.

**Punchbowl Falls**—This property is currently owned by Western Rivers. They are proposing to sell it. Hood River County is seeking to acquire this property in order to have it for the public. A letter of support that is to be sent to the Oregon Parks and Recreation Department as part of a grant application was reviewed. Renee moved to send the letter, and to allocate \$5,000 in SDC’s as part of a the LGGP grant match. Karen seconded the motion; the motion passed.

**Land Search Committee**—Renee showed the Board some Hood River area zoning maps to illustrate the logical direction of UGA expansion. If these projections prevail, the Barrett property will be fortuitously placed.

**Executive Session per ORS 192.660(2)(e)—Real Property Transactions**

The Board adjourned to Executive Session.

**Adjournment**

Upon return from Executive Session, Renee moved to adjourn the meeting; second by Karen; the motion passed. The first Budget Committee meeting and the next regular Board meeting will be March 4, 2015, commencing at 5:30pm.

Signed \_\_\_\_\_

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President, Glenna Mahurin

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ATTEST, Board Member