



**Hood River Valley Parks and Recreation District Regular Board Meeting**  
**Wednesday, March 17, 2021 6:00 pm**  
**Via Zoom**

**In Attendance:**

**Staff:** Mark Hickok, Marcie Wily

**Board:** Nan Noteboom, Anna Cavaleri, Glenna Mahurin, Mike McCarthy

**Contract Accountant:** Monica Morris

**Auditor:** Ken Onstot

**Public:** Shelly Rawding.

**Regular District Board Meeting**

**Call Regular Meeting to Order**

Noteboom called the meeting to order at 6:04pm.

**Comments from the General Public** (3 minutes per person, per subject, Maximum 30 minutes public comment taken)

Shelly Rawding, Hood River Valley Swim Team Coach, asked for board support to begin hosting a few swim meets, once the roof panels came off. She stated that the team would follow all recommendations.

**Review Minutes**

1. **February 17, 2021 – Regular Board Meeting Minutes**  
**February 22, 2021 – Special Board Meeting Minutes**

**Action:** Consider a motion to approve the February 17, 2021 and Feb 22, 2021 meeting minutes

McCarthy made the motion to approve the both sets of minutes from February 17 and 22. Cavaleri seconded. All approved.

**Presentations**

2. **FY 19/20 Audit Report**

**Action:** Informational

Onstott attended the meeting to give the audit report for the Fiscal Year from 2019-20. He gave an overview of the report. Management is responsible for the financial statement. The auditor's responsibility is to give an opinion on the financial reports, which is called an unmodified opinion which means they are fairly stated. He gave an overview of what the states requires auditors to examine, and that the auditors did not find any deviations or areas of concern in those categories. Overall, he said there were no major issues to report.

3. **Fiscal Year 2021/2022 Budget Strategy and Goal Setting cont.**

**Action:** Provide direction for crafting FY 2021/2022 Budget

Hickok began by talking about items that board asked for more information on: the cost and the timing for getting the redistricting on the ballot. No other agencies are planning on putting items on the ballot for November 2021. Special Districts must pay for all costs incurred for election. It would likely cost just over \$20,000 for to be put on the ballot for November 2021.

Hickok talked with Len Bernstein political consultant. Bernstein said that the larger the turnout the better. He asked if we had done any polling since COVID, so we might want to consider more outreach to gauge the temperature of the community.

Hickok invited discussion from the board timing. The group discussed the pros and cons of the November 2022 ballot, as well as May 2022. Noteboom felt like May 2022 would be good options, as it would allow more time get organized, and it would be after COVID. Cavaleri stated that the cons of November 2021 were the price tag, being the only ones on the ballot, and not enough time to organize. She felt like the pro was that it's urgent and asked whether the pool will survive the time frame. Board members expressed concern about the steep expense for running in November 22. McCarthy made the point that due to the primary, the May 2022 election will likely be pretty active. The board expressed support for having time about gather support, to poll, and to organize. The board decided that May 2022 would be the best timing and asked Hickok to do a timeline of items to consider for a successful ballot measure by then. Questions arose about what would be needed for getting the pulse of the community on support for a ballot measure and whether we would need to hire a political consultant to help with the election.

## Regular Business

### 4. Appoint Budget Committee

**Action:** Review budget committee applications and Appoint new member.

Hickok stated that we received one submittal for the budget committee from Aspen McKenna, who has been active in the community, volunteering and serving on the Education Foundation Board. McCarthy moved to appoint McKenna to the budget committee. Cavaleri seconded. All approved.

## Reports *(informational, no action needed)*

### 5. Finance Report

Morris went over the finance report. We are seeing more activity in the general fund with the pool reopening. Inside SDCs have picked up, and County SDCs are moving along. Some expenses are coming out of SDCs for the Indian Creek Trail and the Westside Park Planning. Hickok reported that the District did request using SDCs from Inside the UGB for the projects from the city.

### 6. Directors Report

Hickok gave the Director's Report.

**COVID Response:** Hood River County has been downgraded again from moderate risk to low in the State's COVID 19 risk categories.

**Cares Act and FEMA Funding:** The New American Rescue Plan has some passthrough dollars that special districts are eligible for. We are currently waiting for guidance on how to apply.

**Facility Requests:** We are getting some facility requests from interested parties who would like to use the pump track for bike skills camps. Hickok asked for board feedback for their comfort level with COVID. Wily gave background on the requests and the rate structure and considerations for updates. The board expressed concern for making sure that the public have access as much as possible and limiting the amount of time that user groups have exclusive use of the facility. They would like management of the groups and were okay with making reservations.

**Winter Project Updates:** Our new maintenance supervisor, Mike Parziale, has been doing many projects, including fencing at Golden Eagle, organizing work areas, and relocating signs at Arrowhead Drive.

**Equity Workshop:** The City, County, and Parks Districts are contracting with the Next Door, Inc to lead staff through an Equity Workshop so that partners can serve the community in a more equitable and inclusive way. All full-time staff has registered for the training.

**7. Aquatics Report**

Wily gave the aquatics report, stating that the pool reopened February 22 under the "High" Category with success. Hood River County has since moved to the "Low" category due to lower COVID cases in the county. Staff has been diligent with providing good message regarding physical distancing and cleaning between reservation groups. Lap lane reservations and water aerobics continue to be popular, and families are requesting more time for family swim. Swim lessons are scheduled to start at the end of March with one week sessions.

**Executive Session**

8. Executive Session, *if necessary per ORS 192.660 (The District Board will now meet in executive session. All members of the audience are asked to leave the room. No decision may be made in executive session. At the end of the executive session, we will return to open session and welcome the audience back into the room.)*

Mahurin moved to move out of regular session and into executive session. Cavaleri seconded.

Cavaleri moved to leave executive session. Mahurin seconded. All approved. No decisions were made in executive session.

**Adjourn**

Cavaleri made the motion to adjourn. McCarthy seconded. All approved.

**Upcoming events:**

4-21-21 Regular Board Meeting

DocuSigned by:

Nancy Notboom



5/14/2021

Approved

DocuSigned by:

Anna Cavaleri

Date

5/14/2021

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Attest

Date