



Hood River Valley Parks and Recreation District Regular Board Meeting
Wednesday, September 15, 2021 6:00 pm
Via Zoom
Minutes

In Attendance:

Staff: Mark Hickok, Marcie Wily

Board: Nan Noteboom, Anna Cavaleri, Glenna Mahurin, Suzanne Cross

Contract Account: Monica Morris

Public: **Dan** (CGCC) -Dan Spatz (Community Relations Director)

Trish Walker, Columbia Gorge News

Regular District Board Meeting

Call Regular Meeting to Order

Cavaleri called the regular meeting to order at 6:05pm.

Comments from the General Public (3 minutes per person, per subject, Maximum 30 minutes public comment taken)

Dan Spatz gave an update to the board on the Agriculture/Tech program with the school district and community college. The ag/tech program shows promise, and the group continues to be interested in using Barrett Park for their operation. They would like to send a draft MOU which would allow the Board to have further information for consideration.

Review Minutes

1. **August 18, 2021 – Regular Board Meeting Minutes**

Action: Consider a motion to approve the August 18, 2021 meeting minutes.

Cross made a motion to approve the August 18, 2021 board meeting minutes. Mahurin seconded. All approved

2. **Sept 9, 2021 – Special Board Meeting Minutes**

Action: Consider a motion to approve the September 9, 2021 meeting minutes

Mahurin moved to approve the September 9, 2021 board meeting minutes. Noteboom seconded. All approved.

New Business

3. **Community Education and HRVPRD IGA**

Action: Consider a motion to approve the Community Education and HRVPRD IGA

Hickok gave some information on the IGA between the school board and community education. Adult, afterschool, and preschool programs will be moved to other programs. The Parks District has been working with the school district on taking over the Community Youth and Adult Recreation and Sports. There will be joint responsibilities for facilities and scheduling. The school district will provide low to no cost for access to facilities and fields. The school district will help fund two full time positions and start up funding for the next three years. The school district board has already approved this IGA. From the Parks District end, we would need to hire for these positions. The board ask questions ranging from where the employees would work from, what programs we would run, how much they would cost, etc. Hickok stated that this a good time start fresh and make sure that programs are streamlined, and we will be asking the board for policy questions on cost recovery, etc. We will be looking at software registration and

how we track this program in our budget. Board members expressed a desire to see that job description say bi-lingual and bi-cultural preferred. Hickok is hoping to have full time staff hired by winter and be fully running programs by the summer. The goal would be to be a clearinghouse for activities for youth activities and programming.

Noteboom made the motion to approve the IGA between the school district and the parks district to take over the youth recreational programming. Cross seconded. All approved.

4. **Resolution 21/22 - 1 To Authorize Financing**

Action: Consider a motion to approve **Resolution 21/22 - 1 To Authorize Financing**

Hickok gave some background on the financing and timing for the Blackman and Skakel Properties.

Mahurin moved to approve Resolution 21/22-1 Authorizing a Full Faith and Credit Borrowing and Related Matters. Noteboom seconded. All approved.

Cross made a motion authorizing the payment and purchase of the Skakel property laid out in the terms of the 8-2-20 "Option Agreement and Agreement of Purchase and Sale", plus any fees associated. Noteboom seconded. All approved.

Noteboom made the motion to authorize the payment and purchase of the Blackman/Burnham property laid out in the terms of the 8-2-20 "Option Agreement and Agreement of Purchase and Sale", plus the fees associated. Cross seconded. All approved.

Old Business

5. **District Reforming Strategy and Timeline**

Action: Review and provide feedback

Hickok referred to the timeline for reforming the District. Staff used the feedback board gave on the online survey and will be contacting consultant Lorena Sprager for help with plain language. The group gave further feedback on the survey. Board members are moving forward, setting up meetings to form a PAC and forming a Parks Foundation.

Reports (*informational, no action needed*)

6. Finance Report

Morris gave the financial report. There are no beginning balances because the last fiscal year is not complete. Strong month for the pool and expenses are tracking in the general fund.

Nothing to report in the improvement fund. SDCs are lagging. No August activity yet.

7. Directors Report

Hickok gave the Director's Report.

Bowe Addition. Hickok met by with the homeowners association for the Bowe Addition about the small playground in the development. The homeowner asked if there was an opportunity for the parks district to invest in a playground that is dated and could use some improvements. Hickok talked about strategy for improving projects over time. He asked about their thoughts on granting a request like this. The board expressed a desired to consider requests a couple of times of year in the future. For this year, however, they want to review requests with the budget cycle.

The ICT Southside Connector Trail Extension. We will be starting construction on the Indian Creek Trail South Side Connector in October. Hickok met with the Land Trust on site and there has been a lot of construction with most of the houses built that will border the trail.

Community Education – Hickok will volunteer as a soccer coach for the May Street Elementary Team to study the program from the ground up.

City of Hood River Allows the Parks District to use up to \$1,150,000 of SDCs collected inside the city limits to be used for the Westside Park. Hickok reported that there was a lot of discussion on the project. Cavaleri shared disappointed with the City for their resistance to support the project by not authorizing the full amount of Parks District SDC Request.

Aquatics Report

Wily gave the aquatics report touching on the end of summer programming, annual maintenance which was in progress, and the staffing shortage. Normally the pool operates with approximately 20 part time lifeguards and front desks attendance to keep the doors open. Currently there fewer than 10 guards. As a result the pool will have to close on Sundays and Mondays. There is a lifeguarding class scheduled. Wily talked asked the board for feedback on pay – base guards are paid minimum wage – and whether there should be incentives or a higher hourly rate for guards. Discussion ensued about how that might affect the budget, where money might have to be cut to fund that. Ultimately, the board asked staff to present some options for them at the next board meeting.


Executive Session

- 8. Executive Session, *if necessary per ORS 192.660 (The District Board will now meet in executive session. All members of the audience are asked to leave the room. No decision may be made in executive session. At the end of the executive session, we will return to open session and welcome the audience back into the room.)*

Noteboom moved to adjourn regular session and enter in Executive Session. Mahurin seconded. Mahurin moved to exit executive session. Noteboom seconded. All approved.

Adjourn

Mahurin made the motion to adjourn. Cavaleri seconded. All approved.

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 Approved

12/6/2021

 Date

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 Attest

12/6/2021
