



**Hood River Valley Parks and Recreation District Regular Board Meeting
Wednesday, November 16, 2022 6:00 pm
Hood River Aquatic Center
Minutes**

In Attendance:

Board: Anna Cavaleri, Susanne Cross, Nan Noteboom

Staff: Mark Hickok, Marcie Wily

Legal Counsel: Ruben Cleveland

Regular District Board Meeting

Call Regular Meeting to Order

Cavaleri called meeting to order at 6:10 PM

Comments from the General Public (3 minutes per person, per subject, Maximum 30 minutes public comment taken)

Review Minutes

1. October 19, 2022 – Regular Board Meeting Minutes

Action: Consider a motion to approve the October 19, 2022 meeting minutes

Cross move to approve the September 28, 2022 meeting minutes. Noteboom second. All approved.

Regular Business

2. District Long-Range Strategy and Discussion

Action: Review and provide feedback

Hickok started the Long-Range Strategy discussion by using another parks district, The Redmond Area Parks and Recreation District (RAPRD), as an example of the challenges that the District faces with funding the pool and long-term operations. In the November election, RAPRD put a bond to build a new pool and fitness center, as well as a levy to fund operations. The bond passed by a slim margin, but the voters rejected the levy. RAPRD will still go through with building the new center but needs to find another way to fund operational costs since the levy was not passed. This outcome is what the District is trying to avoid: not having the operation dollars to operate a new facility. RAPRD will be a good example to learn from when HRVPRD goes to the voters for a new facility.

3. Executive Director Performance Appraisal Process

Action: Review and provide feedback

Cross reviewed the executive director's performance appraisal process with the board. The board discussed the process. Cavaleri asked if there were any concerns regarding public records in soliciting feedback from other agencies during the performance appraisal process. Cross stated that it was recommended by Special District Association of Oregon as a best practice. Cleveland, HRVPRD's legal counsel, agreed and said if there is no quorum of the board to deliberate on the decision then it is fine to reach out to other agencies. The board agreed this is a great process in reviewing the director's performance.

Noteboom move to adopt the Executive Director Performance Appraisal Process. Cross Second. All approved.

Reports (informational, no action needed)

4. Finance Report

Hickok gave an overview of the finance report. SDC fund is slowing down a little only because we are going into the winter season. We will expect some more money to come out of this fund to build the South Side Extension trail. The recreation fund is still new and is progressing well, with revenue outpacing the expenses. Cross asked if the Hood River County School Districts IGA funds are helping the revenue. Hickok stated that HRC School District IGA is helping the recreation fund's revenue but will only be available for three years. General funds are moving a bit slowly this month, but with taxes coming expect to see a bump in revenue next month.

5. Directors Report

Hickok presented the director's report. The south side extension is going well, with gravel starting to be put on the trail. Most of the finishing touches, like the signage will be done in the winter and a grand opening will be held in the spring.

6. Aquatics & Recreation Report

Hickok gave the recreation reports. We are in-between sport seasons right now. The basketball registration has opened and has filled up. The Ski Bus program has also opened registration with half of the spots being filled in the first few days.

Wily gave the Aquatics Report and started by Congratulating the Hood River High School girls' water polo team who won the state championship and the boys' team who came in second place. High School swim team has started up and having a full roaster requires them to utilize the entire pool during practices. Our school swim lessons are going well and will continue throughout the school year, pending instructor availability. We are still going through a staffing shortage which is limiting our daytime hours. We are having some issues with the boiler and HVAC system at the pool. Both systems are affecting the temperature in and out of the pool and we are currently working to get them repaired.

Executive Session

Executive Session, per ORS 192.660(2) (h) To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed. *(The District Board will now meet in executive session. All members of the audience are asked to leave the room. No decision may be made in executive session. At the end of the executive session, we will return to open session and welcome the audience back into the room.)*

Cavaleri made the motion enter executive session per statute to consult with counsel concerning legal rights and duties with a public body with regards to current litigation or litigation about to be filed.

Cavaleri made the motion to exit the executive session.

There were no decisions made.

Adjourn

Noteboom moved to adjourn the meeting. Cross seconded. All approved.

Approved

Date

Attest

Date

14 Dec. 2022

12/14/22