



Hood River Valley Parks and Recreation District Regular Board Meeting
Wednesday, July 20, 2022 6:00 pm
At the Hood River Aquatic Center
Minutes

In Attendance:

Board: Anna Cavaleri, Suzanne Cross, Nan Noteboom, Martha Ortega-Verduzco, Mike McCarthy

Staff: Marcie Wily, Marcos Gonzalez

Contract Accountant: Monica Morris

Public: None

Regular District Board Meeting

Call Regular Meeting to Order

Cavaleri called meeting to order at 6:05 PM

1. **Appoint 2022/23 Officers** (president, vice president, secretary)

Action: Consider a motion to appoint 2022/2023 Officers

At the start of the fiscal year new Board of Director officers are elected. McCarthy made the motion for Cavaleri to be president and Cross to be vice president. Noteboom made a motion for Ortega-Verduzco to be secretary. Cross seconded. All approved.

Comments from the General Public (3 minutes per person, per subject, Maximum 30 minutes public comment taken)

No comments from the public.

Review Minutes

2. **June 15, 2022 – Regular Board Meeting Minutes**

Action: Consider a motion to approve the June 15, 2022 meeting minutes

Noteboom made a motion to approve the June 15, 2022 meeting minutes. Ortega-Verduzco seconded. All approved.

Regular Business

3. **Full Time Health Care Benefits Discussion**

Action: Discuss and provide direction on whether to include domestic partners

Wily gave an overview of HRVPRD's health care benefits for full time employees and asked for guidance on whether to include domestic partners in the master application. When the District filled out the master health care insurance application, they did not check the box to include insurance for domestic partners, since same sex marriage was legal. Ortega-Verduzco and Morris stated that the insurance company will do their due diligence when they vet the employee and their domestic partner.

McCarthy made a motion to include domestic partners in HRVPRD's health care benefits. Noteboom seconded. All approved.

4. **Executive Director Annual Performance Evaluation**

Action: Discuss and provide direction for the process of conducting the Executive Director's annual performance review

Cross gave an overview of the process of evaluating the Executive Director and how the board could improve upon this evaluation. Cross suggested that the Executive Director complete a self-evaluation and to ask other agency leaders and community members who work with the Executive Director to participate in providing feedback. The board and Morris offered their feedback to Cross. Cross will give detailed adjustments after they have more time to review the new evaluation procedure.

5. Resolution 22/23 #1 – Approval of Board Meeting Dates

Action: Consider a motion to approve the Board Meeting Dates for FY 2022/23

Wily presented the new board meeting dates to the board. The board changed the December 21, 2022 to Dec. 14, since it falls over winter break when many people will be travelling.

Ortega-Verduzco moved to approve of the board meeting dates with amended December board meeting to the 14th. McCarthy Seconded. All approved.

6. District Long-range Strategy and Discussion

Action: Review and provide feedback

Wily discussed the District’s long-range strategy with the board. The board discussed the launch of the parks foundations and what should be presented to the people attending. Noteboom gave an overview for the main objective of the meeting: how to get the attendees to establish a foundation for HRVPRD. The main objective of this foundation is to help manage volunteers for our trails and parks, raise money to pay for our future ballot measure, and to support HRVPRD’s mission and master plan. The board deliberated over what should be presented to the attendees and how to get them to be a part of the foundation. The goal of the meeting is to spread awareness of HRVPRD’s need of a foundation and to appoint a leader to get this new organization off the ground.

Reports (*informational, no action needed*)

7. Finance Report

Morris gave the finance report clarifying that this report isn’t the final fiscal year end financial statement. There will still be a few adjustments being made to account for taking on Community Education and there is still year end transaction that need to be completed.

8. Aquatics & Recreation Report

Recreation: Summer recreation programming has gotten off to a good start. The District has been able to partner or program 12 different programs this summer, ranging from Summer Day camp to traditional sports camps like soccer and basketball, to theatre.

Aquatics: Summer swim lessons have been filling up quickly after registration opens. To account for this HRVPRD will be adding some additional classes at the end of the summer as well as add another half hour session of classes to the schedule each week. A free adult learn to swim class will also be available in August to anyone that registers, with 20 people already registered for the class. The pool’s annual shut down for maintenance is scheduled for September 5th – 16th.

Executive Session

Executive Session, per ORS 192.660(2)(i). To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing. (*The District Board will now meet in executive session. All members of the audience are asked to leave the room. No decision may be made in executive session. At the end of the executive session, we will return to open session and welcome the audience back into the room.*)

Cross made the motion to adjourn regular meeting and enter executive session per statute.

Cavaleri made the motion to exit executive session. Noteboom seconded. All approved.

No decisions were made.

Adjourn

Cavaleri moved to adjourn the meeting. Cross seconded. All approved.

Approved



Attest

28 Sept. 2022

Date



Date