



**Hood River Valley Parks and Recreation District
Board of Directors Regular Meeting,
Wednesday, January 15, 2020 - 6:00pm
Hood River Aquatic Center**

Minutes

In Attendance:

Staff: Marcie Wily and Mark Hickok

Contract Accountant: Monica Morris

Legal Counsel: Ruben Cleaveland

Auditor: Ken Onstott

Board: Suzanne Cross, Anna Cavaleri, Mike McCarthy

Members of the Public: Linda Maddox

Regular District Board Meeting

Call Regular Meeting to Order

McCarthy called the meeting to order at 6:04pm

Comments from the General Public (3 minutes per person, per subject, Maximum 30 minutes public comment taken)

Maddox expressed support for a partnership with the other local agencies for the possible acquisition of the Mt Hood Railroad and stated that she is a proponent of rails to trails.

Review Minutes

1. December 18, 2019 – Regular Board Meeting Minutes

Cross made a motion to approve the December 18, 2019 minutes. Cavaleri seconded the motion. All approved.

Special Presentation

2. Hood River Valley Parks & Recreation District FY 2018/2019 Audit Report

Action: informational, no action needed

Onstott, District Auditor, gave the Fiscal Year Audit Report for 2018/2019, beginning with information on what the audit consists, the different funds, etc. Onstott stated that this audit was one of the best audits he had done for the Parks District.

Unfinished Business

3. Long Term Funding Strategy Discussion

Action: Discuss and provide feedback

Hickok began the long-term funding discussion with reviewing the timeline for the dissolution and resolution. Hickok stated that he was going to schedule a meeting with Liz Whitmore, who has experience working on successful bond measures for the school district. He asked for two board members to attend the meeting, as the campaign process will require board involvement. Cross and Cavaleri said they would be interested in attending the meeting. Cleaveland gave an overview of what is required and needed for a Ballot title and caption, and he gave a sample draft for the board as an example and to review.

New Business

4. Review Budget Calendar and Committee

Action: Discuss and provide feedback

Hickok gave an overview of the upcoming budget calendar, along with a list of the budget committee

members. Hickok was going to check with one budget committee members, but no members' terms are expiring.

5. Resolution 19-20#2 Establishing a No-Harassment Policy

Action: Consider a motion to approve the resolution

Morris and Cleaveland present the updates to Oregon Senate Bill 479 which required public employers to establish and adopt a written policy that seeks to prevent workplace harassment. Updates to the harassment policy included mandatory reporting if harassment is witnessed. Each employee will have training on the harassment policy, and there are new rules surrounding following up with an employee who has reported harassment to ensure a safe, supportive work environment. Cross made a motion to approve Resolution 19-20#2, Establishing a No Harassment Policy and Statement of the Employee Rights that Seeks to Prevent Workplace Harassment. Cavaleri seconded the motion. All approved.

6. Finance Report

Morris gave the financial report, beginning with the audited beginning balance for the year, which came in higher than anticipated. She gave the overview of the general fund, which includes administration, aquatic center, parks and trails, and she pointed out that personnel was up and would have to be watched. Morris reviewed the improvement fund, where a transfer had to be made for the replacement of the HVAC automated system. For the System Development Charges, Morris reported that county numbers are a little lower than anticipated, but the city is fairly on par with the anticipated budget. Interest rates for the SDCs are slipping a little, a little lower than originally thought. Some discussion came up as whether SDCs in the county was lower due to a slowdown of development and the market, or if the permitting was taking longer to process.

7. Directors Report

Hickok gave the Director's Report.

Goal Setting FY 20/21 – Hickok asked for feedback on how they would like to do goal setting and planning for the November 2020 ballot? He asked whether they would like to do a work session or do it in a regular meeting. The group stated they would like to do a separate work session with talking about goals and the ballot. They asked Hickok to send a doodle poll for some suggested dates in late February or early March.

Oregon Parks and Recreation Department - announced the grant cycle for Acquisition and Development. The city has asked to talk with the Parks District to explore the cooperation on different grants.

Dog Off Leash Area –The dog off leash area is on hold due to other plans at the wastewater treatment plant. Hickok explained that the city is looking at the green initiative. The wastewater treatment plant is the largest user of energy, and the city is looking at ways to reduce its use. They will be installing a solar array but are saying that they would like to use the proposed dog off leash area as a staging area for the project. The city council had approved the dog off leash area, and it had been permitted; however the permit expired. Questions arose as to how much had already been invested in the project, including staff time and money. Another suggestion would be to talk with the port about showing some support. Another suggestion included the fence extension.

8. Aquatic Center Report

Executive Session

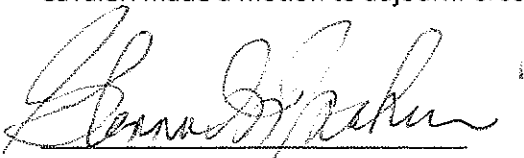
9. Executive Session, per ORS 192.660(2)(e). To conduct deliberations with persons designated by the governing body to negotiate real property transactions *(The District Board will now meet in executive session. All members of the audience are asked to leave the room. No decision may be made in executive session. At the end of the executive session, we will return to open session and welcome the audience back into the room.)*

Cleaveland read that we were entering into Executive Session

Cavaleri moved to exit Executive Session; Cross seconded. All approved. No action was taken in executive session.

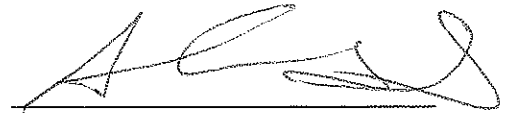
Adjourn

Cavaleri made a motion to adjourn. Cross seconded. All approved.



Approved By

2/19/2020
Date



Attest By

2/19/20
Date