



Hood River Valley Parks and Recreation District Regular Board Meeting
Wednesday April 20, 2022 6:00 pm
At the Hood River Aquatic Center and Via Zoom
Minutes

In Attendance:

Board: Suzanne Cross, Anna Cavaleri, Nan Noteboom, Mike McCarthy

Staff: Mark Hickok, Marcie Wily

Regular District Board Meeting

Call Regular Meeting to Order

Cavaleri called the meeting to order at 6:10PM

Comments from the General Public (3 minutes per person, per subject, Maximum 30 minutes public comment taken)
No comments were made.

Review Minutes

1. **March 16, 2022 – Regular Board Meeting Minutes**

Action: Consider a motion to approve the March 16, 2022 meeting minutes

McCarthy made a motion to approve the regular board meeting minutes from March 16, 2022. Cross Seconded the motion. All approved.

April 14, 2022 – Special Board Meeting Minutes

Action: Consider a motion to approve the April 14, 2022 meeting minutes

Noteboom made a motion to approve the regular board meeting minutes from April 14, 2022. McCarthy Seconded the motion. All approved.

Regular Business

2. **Accept Board Resignation and Announce Board Vacancy** Hickok (10 mins)

Action: Consider a motion to Accept Glenna Mahurin's Resignation from the Board of Directors and Announce a Vacancy on the Board.

Hickok reviewed the process of accepting a resignation and filling the vacancy. Hickok presented the questions that will be used to interview for a new board member. The board approved of Hickok's questions and will move forward with setting up the interview process. Cavaleri suggests the interviews to take place in a special board meeting, which everyone agreed with. The board set up a committee to help screen the interviewees, with Noteboom and Cross being on that committee. The deadline for applications is May 13, and interviews will start the week after May 18th board meeting. The board agreed that the interviews will be held on May 26th at 5:30PM.

McCarthy moved to accept Mahurin's resignation. Noteboom Seconded. All approved.

Noteboom moved to declare a vacancy. McCarthy seconded. All approved.

Reports (*informational, no action needed*)

3. **Finance Report** Hickok (5 mins)

Hickok gave an overview of the budget. We are tracking along nicely and are close to the end of our fiscal year. This year's budget will be different than other years since the District took on recreational programming from the school district. Hickok wanted to get some direction from the board on whether to implement a wage increase with regards to the consumer price index and cost-of-living adjustment increasing or stick with employee evaluations. The board deliberated. Noteboom thought that the COLA is fair and objective. There was a debate on what Market

index to use and whether to use the calendar year or fiscal year. McCarthy would like Hickok to check on what other agencies are doing and to see and propose a COLA consistent with what other agencies are doing.

4. **Directors Report**

Hickok (20 mins)

Recreation Report- the Recreation division has been doing outreach at different elementary schools throughout Hood River. The outreach has helped sign people up for our different programs; with a total of 45 people signed up at these events.

Recreation Sponsorship – People have been reaching out to the us about sponsorships. Hickok wanted to bring this up to the board to see what their thoughts were on them. Board agrees that the sponsorships are necessary but need a policy behind accepting sponsorships to help regulate them and establish levels of sponsorship.

Indian Creek Trial South Side Connector Extension Permit – We are back at constructing the southside connector trail. There was slow down on construction because of the difficulty to get permits to build in the scenic area since there was a slight change on where the trail will go.

5. **Aquatics Report**

Wily (10 mins)

School swim lessons are in full swing with over 300 kids participating in lessons the month of March. We have just hired a new swim lesson coordinator and have a full roster of swim instructors ready for our District swim program coming back in May. The Aquatic Center will be opening back up on Mondays starting May 9th, and with it, bring back Friday Dollar swim and the party room too. The District is also looking into having its summer programs for junior life guard back.

Executive Session

6. Executive Session, *if necessary per ORS 192.660 (The District Board will now meet in executive session. All members of the audience are asked to leave the room. No decision may be made in executive session. At the end of the executive session, we will return to open session and welcome the audience back into the room.)*

Cavaleri moved to adjourn regular meeting and enter executive session per statute to discuss real estate.

Cavaleri made the motion to exit. McCarthy seconded. All approved.

No formal action was taken in Executive Session

Adjourn

Cavaleri moved to adjourn the meeting. Noteboom seconded. All approved.

Approved

Attest

Date

Date

15 June 2022

06/15/2022