



**Hood River Valley Parks and Recreation District  
Board of Directors Regular Meeting,  
Wednesday, September 19, 2018 6:00 pm  
Hood River Aquatic Center  
Minutes**

In Attendance:

**Staff:** Marcie Wily, Mark Hickok

**Board:** Art Carroll, Nan Noteboom, Anna Cavaleri, Glenna Mahurin, Mike McCarthy

**Presenter:** Dustin Nilsen, City of Hood River

**Members of the Public:** Brian Towey, Scott Rowley, Susan Crowley, Rachael Fuller, Sandy Beilen

**Regular District Board Meeting**

**Call Regular Meeting to Order**

Carroll called the meeting to order at 6:04 pm

**Comments from the General Public** (3 minutes per person, per subject, Maximum 30 minutes public comment taken)

Susan Crowley commented on the Westside Concept Plan. Susan was on the Project Advisory Committee for the Westside Plan and stated that many people became concerned about the Westside Plan because they felt there was no way that the plan would be implemented. She would like to see the Multi-jurisdictional Master Plan include specific ways parks are to be acquired and developed in the Westside Plan.

Brian Touey introduced himself, stating that he is running for City Council and wanted to observe the Parks District Process and hear what Nilsen has to say regarding the Westside Concept Plan. He stated that the Westside Plan has a robust up-zoning plan, and that the plan should specifically address how parks and trails will be addressed.

Sandy Bielen said she was concerned about the Westside Concept Plan because the plan doesn't have a specific solution for acquiring parkland. In addition, she would like to know how trails will be preserved, specifically the Westside Trail. She also had questions on which entity will make the decisions regarding the plan – city or county.

**Review Minutes**

1. August 15, 2018 – Regular Board Meeting Minutes

McCarthy moved to approve the Regular Board Meeting Minutes. Noteboom seconded the motion. All approved.

**Presentations**

2. The Westside Area Concept Plan Draft

Nilsen, Planning Director for the City of Hood River, gave a presentation about the Westside Concept Plan, starting with a brief history of how the plan started. The city underwent housing needs analysis study to help them update their Goal 10 requirements. There were three tenets that came out of that housing plan: that the city needed to facilitate the development of affordable housing, that secondary housing and short-term rentals needed to be regulated, and that land use efficiency needed to be increased. Nilsen gave the overview of the proposed area. The Westside Area Concept is approximately 450 acres, all within the Urban Growth Area, approximately half of the land is in the county and half is located within city boundaries. It's the last of the developable land in the urban growth boundary. The plan will examine buildable land, develop a proposed transportation plan, and identify possible areas for trails, open space, and parks. The county and the city have an Urban Growth Agreement that states that the county will adopt the changes

made in city planning codes.

Nilsen stated that the proposed Westside Plan will be adjusted to meet needs based on the current growth to better diversify the various types of dwellings. The whole area wouldn't be rezoned. The first part of the framework is known as the neighborhood framework and is based on the topography. In terms of the parkland issue, the plan contemplates that areas within each zone should be conserved for open space. Multiple areas were identified as possibilities for parkland. Nilsen emphasized that while the land needed for parkland would not be guaranteed, without a plan and regulations, the City of Hood River will not have the necessary tools to be able to enforce that land be conserved for open space. He stressed that there needs to be a plan for funding of future parkland and open space.

On October 10, a special presentation will be given to the members of the planning commission and city council members regarding the Westside Concept Plan. The meeting will be informational and no action will be taken.

### **Unfinished Business**

#### 3. Employee Manual – Final Review

Noteboom made the motion to approve with formatting changes. Mahurin seconded. All approved.

### **New Business**

#### 4. Loss Control Program for SDIS Best Practice

This program is through Special District Insurance Services (SDIS) and requires that the Parks District and its employees participate and comply with the Loss Control Program, which is designed to ensure the safety and health of all workers. Hickok emphasized that it is a best practices approach and adopting the program helps to reduce overall insurance fees for the District.

Cavaleri made a motion to adopt the Loss Control Program. Noteboom seconded. All approved.

#### 5. Park Facility Use Policy

Wily gave the overview of the Recreation and Facilities Use Agreement, as well as the Event Application. With the construction of Golden Eagle Park and the pump track, various groups, businesses, and schools have expressed interests and plans to use the facility in some capacity in the future which leads to a need to regulate how the facilities can be used. The recreation and facilities use agreement addresses groups that might want to use a feature at Golden Eagle Park or the pump track, when they can be scheduled, and what restrictions may apply. The Event Application is applicable for larger groups, or anything that requires exclusive use of any facility for more than two hours. Suggestions were made and asked to see revisions at the next board meeting.

### **Reports** (*informational, no action needed*)

#### 6. Parks Foundation/Adopt a Park program Update

Cavaleri gave an overview and asked for feedback on a proposal for a Parks Foundation and the Adopt a Park Program, which she said could be a community driven volunteering program and a conduit for monetary support. The proposal included a purpose, some sample mission statements, a job description, as well as criteria for potential board members. Questions arose as to how funds would be used and how involved the potential foundation board members get in the process. McCarthy suggested that an advisory committee of various agency leaders be created, as well as a steering committee of committed citizens who may be on the board members in the future. Concerns were raised that this type of foundation wouldn't be able to also run for a bond measure.

#### 7. Financial Report

Hickock explained that Morris would be coming to the board meetings once every quarter to give a more comprehensive financial report. Hickok gave a brief overview of the financial report, which showed nothing out of the ordinary.

#### 8. Directors Report

Hickok gave the Director's Report.

Staff is still working on the Sieverkropp trail easement, but an issue with possible ground contamination has stalled things a bit.

The Rip City Rally was held on Friday, September 14. Board Members Carroll and Noteboom were present to receive a \$1000 check from Moda Health as the Community Health Ambassadors.

The Streets Alive Event will be held on September 30. The Parks District will host a table at Wilson Park with some table games and will partner in the event.

There will be a Skate Park User Forum in early October at the skate park to get feedback from the Users to see how they might want to participate in being a voice for the skate park.

Staff will meet with pickleball and tennis players later in the week to discuss temporary lines on the multi-purpose courts. The pickleball group would like to put temporary or painted lines on the multi-purpose courts so they can play at night. The tennis players are opposed to the lines. The purpose of the meeting will be to look for some solutions for the pickleball players and address some of the concerns the tennis players have regarding safety, visibility, and play.

A resolution has been found for the manhole cover issue at Golden Eagle Park. HRATs is working with Velosolutions to finish the turf install.

The dog park will be rebid in the fall.

The focus group interviews have been completed for the Multi-Jurisdictional Master Plan, and the statistically valid survey has been sent out. The plan is on track.

#### 9. Aquatic Center Report

Wily gave the Aquatic Center report, consisting of tasks completed during annual maintenance, the most significant of which was a repair to the large blue intake heating and ventilation tube located by the west wall of the aquatic center. A lift was brought in to repair the tube, as well as make repairs to the inside panels of the west wall. The fall schedule is underway with District Swim Lessons taking place on Monday and Wednesday evenings. The pool begins one of its busiest seasons, with high school water polo, club water polo, club swim team, Special Olympics swim team, and the Masters Swim Team all needing pool space during the week.

#### Executive Session

*10. Executive Session, if necessary per ORS 192.660 (The District Board will now meet in executive session. All members of the audience are asked to leave the room. No decision may be made in executive session. At the end of the executive session, we will return to open session and welcome the audience back into the room.)*

None needed.

#### Adjourn

Cavaleri made a motion to adjourn and Mahurin seconded. All approved.