



**Hood River Valley Parks and Recreation District  
Budget Committee Meeting  
Followed By Regular Board Meeting  
Wednesday, May 20, 2020 5:00 pm  
ZOOM - <https://us02web.zoom.us/j/81125101548>  
Or dial 253-215-8782 Meeting ID 811-2510-1548  
Minutes**

**Regular District Board Meeting** (immediately following the Budget Committee Meeting)

**Call Regular Meeting to Order**

**In attendance:**

**Staff:** Mark Hickok, Mike Howard, Marcie Wily

**Board:** Mike McCarthy, Glenna Mahurin, Nan Noteboom, Anna Cavaleri, Suzanne Cross

**Legal:** Ruben Cleveland

**Contract Accountant:** Monica Morris

**Public:** Susan Crowley

Call the regular meeting to order at 5:56pm.

**Comments from the General Public** (3 minutes per person, per subject, Maximum 30 minutes public comment taken)

No comments

**Review Minutes**

**1. February 19, 2020 – Regular Board Meeting Minutes**

Noteboom moved to accept the February 19, 2020. McCarthy Seconded. All approved.

**2. March 4, 2020 Special Meeting**

McCarthy moved to approve the minutes from March 4, 2020. Cross seconded. All approved.

**3. April 1, 2020 Special Meeting**

Cavaleri moved to accept the minutes from April 1, 2020, Noteboom seconded motion. All approved.

**Unfinished Business**

**4. Multijurisdictional Master Plan Review**

Wily gave an overview of the Multi-Jurisdictional Master Plan revision. Basic changes to the plan included:

- Revised policies and strategies for more concise language and consolidated like themes to reduce overall number of strategies
- Revised inventory classifications,
- Indicated schools on the walkshed maps,
- Developed a recommended level of service for Hood River Parks and Recreation providers, which includes recommendations for acres per thousand and walkshed,
- Reformatted Capital Project list, and
- Placed the [appendices](#) in a separate reference document.

Wily then reviewed the city's proposed changes to the document, which included:

- Organizing the inventory by ownership rather than operator,

- Allowing for more flexibility with level of service standards, particularly in conjunction with the neighborhood park standard,
- Adding a level of service goal for trails within the UGB: ¼-½ mile walk to a greenway or trail,
- Clarifying roles in the goals section, and
- Adding disclaimers on the walkshed maps for clarification.

Wily asked for feedback on the plan. Cross recommended that like the improved capital project list, that another spreadsheet be created that shows the inventory and the land-owner and operator of the park. The next steps will be to bring the sub-committee together with feedback on the document, after which time the document will be sent to the consultant for a final edit before it's ready to be presented for adoption.

### **New Business**

#### **1. Resolution 19/20 #3 Set the FY 2020/21 HRVPRD SDC Rate Hickok (20 mins)**

Hickok gave an overview of the Resolution 19/20#3 will be to establish System Development Charge rate at a 20 percent increase, based on the strategy direction that the board gave in the March 2019 Meeting. McCarthy moved to approve the Resolution 19/20#3 setting the System Development Charges for the 20-21 fiscal year. Noteboom seconded. All approved.

### **Reports (informational, no action needed)**

#### **2. Finance Report Hickok (5 mins)**

Morris gave the finance report, stating that money was spent out of the improvement fund on heating. SDCs are moving along nicely inside the UGB. Outside the UGB, SDCs are lagging a bit. Morris pointed out that the interest rate dropped. The general fund is on target and looking good.

#### **3. Directors Report Hickok (10 mins)**

Hickok gave the Director's Report, starting with the COVID-19 response, signage. He talked about how the various agencies coordinated the closing with signs and same messaging. Hickok reported that per the Governor's orders, the skate park, the pump track, the sport courts were opened Friday, May 15<sup>th</sup>. The restrooms remain closed.

The COVID-19 Relief Fund is available for special districts and can be used for any  
Cross made a motion to second. Noteboom seconded. All approved.

Construction is underway at Golden Eagle Park for the new skills area and should be completed within the next few weeks.

The website redesign is underway, and we hope to have it up and running within the next month or so.

There has been time to repair items, specifically the soft fill at Culbertson and Odell Community Park.

The South Side Connector trail permitting and design is underway.

### **Aquatics Report**

Howard gave the aquatics update on preparing for Phase II of the governor's reopening plan and what opening the pool might look like, stating that we are awaiting for guidance, but working on a plan, anticipating what might happen. Staff has done a lot of research and communication with other

professionals on best practices during the unprecedented times. Staff is considering the following factors for reopening:

- CDC, State, and Local Guidelines
- Fiscal Implications
- Staffing needs
- Communication strategy
- Procedural considerations
- Scheduling adaptations.

**Executive Session**

5. Executive Session, per ORS 192.660(2)(e)(i). To conduct deliberations with persons designated by the governing body to negotiate real property transactions and To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing. *(The District Board will now meet in executive session. All members of the audience are asked to leave the call. No decision may be made in executive session. At the end of the executive session, we will return to open session and welcome the audience back into the call.)*

Mahurin called the meeting into Executive Session.

No action items were created in executive session.

**Adjourn**

Cavaleri made the motion to adjourn, Cross seconded, all approved.

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Approved By

\_\_\_\_\_  
Date

\_\_\_\_\_  
Attest By

\_\_\_\_\_  
Date