



**Hood River Valley Parks and Recreation District  
Board of Director's Meeting Regular Meeting  
Wednesday, May 17, 2017 6:00 pm  
Minutes**

**Call Regular Meeting to Order**

**Davis called the meeting to order at 6:00 PM**

In attendance: Board Members: Greg Davis, Matt Rutledge, Art Carroll, Glenna Mahurin; District Staff: District Director Mark Hickok, Interim Assistant Director Marcie Wily; Contract Accountant Monica Morris; Members from the Public, Nan Noteboom, Bernadette von Bordstel

**Comments from the General Public**

Bernadette von Bordstel introduced herself as an interest member of the public just coming to the meeting to learn more about the Parks District.

**Review Minutes**

April 15, 2017 – Regular Board Meeting Minutes

Mahurin moved to accept the minutes with the year 2017, not 2016. Rutledge seconded with the proposed amendment. Minutes passed unanimously.

**Consent Agenda**

None

**Unfinished Business**

Davis asked about the agenda for the evening and pointed out that Hickok would be undergoing his performance review during Executive Session. Hickok also clarified that the speaker for the Gorge Towns to Trails program would be unable to attend the meeting, so that item would be removed from the agenda.

**1. SDC Special Projects Criteria**

Hickok reviewed the SDC Special Projects Scoring Criteria. In the second budget committee meeting, \$30,000 was approved to go toward smaller SDC eligible projects with the stipulation that there would be some sort of request process. Board discussed what groups would be eligible and agreed that all would be eligible, provided that it was specified that it needs to be accessible to the public for public use. Board clarified that matching funds from the entity requested SDC funds would be desirable for scoring but not required. Discussion ensued about the maximum allowable for SDC projects, and Hickok clarified that the budget cap for smaller SDC projects was \$30,000. It was suggested that the applicants include how their project met grant requirements. Lastly, board members agreed that the applicants should explain the maintenance plan of their project.

**Children's Park Update** *(Appoint one board member to sit on children's park committee)*

Hickok reported that the City decided to create a committee for the re-build and design of Children's Park. They would like to appoint a Parks District board member to be on the committee. Davis nominated Rutledge. Questions surrounded whether or not Rutledge would be eligible to participate since his term was to expire at the end of June. Carroll volunteered as a backup person.

**New Business**

2. **Resolution** –Extending Workers Compensation Coverage to Volunteers

This resolution provides insurance coverage to volunteer workers.

Mahurin moved accept the resolution extending workers compensation coverage to volunteers. Rutledge seconded the motion. Motion passed unanimously.

**Reports** (*informational, no action needed*)

3. Gorge Towns to Trails Program

This item was removed from the agenda.

4. Financial Report

Hickok reviewed the financial report and reported that no budget adjustment was expected due to the departure of former Assistant Director and Director.

5. Directors Report

Hickok (20 mins)

Worker's compensation went down about seven percent as a result of safe practices by the District.

Due to population requirements by OPRD, the Parks District was not eligible to apply for the planning grant, so the multi-jurisdictional master plan grant application was completed by District Staff under Hood River County's name, as they fit the population requirements.

Opsis Architecture will report on findings from the pool enclosure study in June and that the steering committee will be invited. The date is yet to be determined. Davis stated that the public might not be currently served by the fitness providers in the community. Discussion ensued about the District's role as a non-profit is to avoiding competing with private industry and the conundrum when the private entity can't meet the public's needs. Rutledge suggested that there might be the opportunity to acquire such a property, renovate it and use it for the public use.

Hickok stated that the Indian Creek trail ceremony was well-attended and thanked board members for attending and Carroll for his work on the trail.

Hickok reported that the Parks District received two bids for the Golden Eagle Park Project: from Crestline Construction and James Dean Construction. James Dean came in as the lowest bidder. Hickok reported that the bids were higher than expected. There will be a special board meeting scheduled to award the bid on May 30 at 5:30pm at Golden Eagle site. Rutledge stated that he would like to invite the press to help with the messaging strategy. In addition, Hickok stated that additional fill from the project would be stored at Barrett Property in between the barn and the house.

Hickok reported that the Port and the Parks District has signed the IGA for the Dog Park and is awaiting signatures and permitting from the City.

6. Aquatic Center Report

Wily (5 mins)

Wily presented the Aquatic Center Report. School swim lessons are going smoothly, with approximately 60-75 students learning to swim each day. The pool was closed on May 13 for a Hood River Valley Swim Team Meet. Wily reported that staff received feedback from user groups regarding the rate structure, made some minor changes, and that the next steps would be to begin the process of approving the rate schedule by way of an ordinance, which requires two readings before it takes effect. The rate schedule would be implemented upon the pool's reopening from annual maintenance in September. Conversation ensued regarding the feedback from various user groups. Staff is also doing research on what other facilities are doing with staff wage scales as a result of the minimum wage impact.

**Executive Session**

- 7. *Executive Session per ORS 192.660 - District Director Evaluation (The District Board will now meet in executive session. All members of the audience are asked to leave the room. No decision may be made in executive session. At the end of the executive session, we will return to open session and welcome the audience back into the room.)*

The board moved into Executive Session at 8:10pm  
The board moved out of Executive Session at 8:40pm

**Adjourn**

Mahurin made the motion to adjourn. Carrol seconded the motion. Board adjourned.

Attest:

\_\_\_\_\_  
Board President

Date: \_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_