



**Hood River Valley Parks and Recreation  
District Board of Directors**

**Regular Meeting  
Wednesday, March 20, 2018 6:00 pm  
Hood River Aquatic Center**

**Carroll called regular meeting to order at 6:01pm**

**In Attendance:**

**Staff:** Marcie Wily, Danielle Miller

**Contract Accountant:** Monica Morris

**Board Members:** Anna Cavaleri, Art Carroll, Glenna Mahurin, Mike McCarthy, Nan Noteboom

**Public:** Sandra Haynie, Ron Ulmstead, Susan Crowley

**Comments from the General Public: No Comment**

**Review Minutes**

1. February 21, 2018 – Regular Board Meeting Minutes  
Mahurin moved to accept the minutes as written. Cavaleri seconded. All agreed.

**New Business**

2. Goal Setting  
Wily started goal setting by presenting on past projects, improved efficiencies, and past goals for the Parks District as well as looking at current goals for the 2018/2019 fiscal year. Past, notable projects included: pool enclosure study, updated SDC methodology, and the construction of Golden Eagle Park. Current year goals have us focusing on planning and strategizing with the Multi-jurisdictional Master Plan, saving and building the reserve funds back up after a year of development, as well as continue to focus on communication. Morris presented on financial progress and updates by looking back at finances of past five years. Topics included: **General Fund:** the distribution of spending across materials and services, personnel services, pool revenue, and property tax revenue; potential issues with personnel services (66% of expenses) and other expenditures surpassing revenue; sustainability of expenditure and revenue trends; and **SDC's:** last year's decision to save SDC's resulting in approx. \$100,000 savings increase.

**Master Plan Common Board Goals from the Parks Plan Discussion:** Land in Westside, Parks Funding Stream/ Coordination and Efficiencies, Aquatic Center Rebuild/Community Center, Trail Connection, Recreation Programming.

**2019/2020 Goal Setting (Specific, Measurable, Achievable, Relevant, Time Bound):** The board discussed how to take initiative and meet plan for specific goals in the next fiscal year. A main priorities for the next fiscal year will be to continue with planning and strategizing, completing the multi-jurisdictional master plan to adoption, as well as focusing on a direction for securing more operational dollars and addressing the need for a new aquatic center. The board also prioritized the concept of keeping up with growth by continuing to expand and connect trails and finding solutions to trail connections from the community college to Broken Tee Drive, as well as securing land in the westside of Hood River for a future park. The board would like to continue to prioritize community

engagement with a revamp of the website and growing our newsletter and social media base.

**Reports** (*informational, no action needed*)

**3. Financial Report**

Morris gave the Financial Report; topics included: increased interest; low SDC for February, but robust interest; insurance liability increase of 7%; HVAC repair costs; legal and professional services: Master Plan and audit costs; understanding the scope of payroll including minimum wage increases; understanding scope of utilities; and success of staying within budget in most categories.

**4. Directors Report**

Wily gave the Directors Report; topics included: book box at Odell Community Park, Skate Park bathroom update, Sieverkropp tract progress, and dog park progress.

**High School Connector Trail from Golden Eagle** – The inclement weather delayed the completion of the connector trail from Golden Eagle to the high school. The trail should be completed within the next week or two.

**Golden Eagle Pump Track Update** – The logos for the pump track have arrived. The installer will do a training on installation with HRATs volunteers this spring. This will take approximately half a day and volunteer installation will take another half day.

**Multi-jurisdictional Master Plan** – Following the joint meeting on February 28, the Parks District has attended a County Commissioner Meeting, a Port District meeting, and discussions have occurred with the city manager and planning director about the Master Plan. The feedback has been positive from each group. Next steps will include appointing two people from each agency to act as representatives for final draft development and feedback. Nan and Art were selected as the Parks District members of the Master Plan Taskforce, Anna as backup. (note. Since the meeting, Anna has agreed to be on the task force with Art as a backup)

**5. Aquatic Center Report**

Wily gave the Aquatic Center Report. Topic included; pool closures, HVAC repairs, busy sports season, and upcoming adult learn to swim classes.

Executive Session

6. *Executive Session, None.*

**Noteboom moved to adjourn. Cavaleri seconded. All agreed**

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Approved By

\_\_\_\_\_  
Date

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Attest

\_\_\_\_\_  
Date