



**Hood River Valley Parks and Recreation District Aquatics
Stakeholders group and Board of Directors Regular
Meeting
Wednesday, January 24, 2018 5:00 pm
Hood River Aquatic Center**

Minutes

5:00 Aquatics Stakeholders Meeting

1. Stakeholder Lisa Sandoval gave Pool Enclosure Presentation to swim team parents.

Special Recognition

1. Congratulations to the 2017 Hood River Valley High School Girls Water Polo State Champions.
 - a. Coach Kellie Dunn & the part of the team were presented with a banner to be hung in the Aquatic Center.

6:00 Regular District Board Meeting

Glenna Mahurin called meeting to order at 6:06pm.

In Attendance:

Board Members: Glenna Mahurin, Art Carroll, Nan Noteboom, Mike McCarthy, Anna Cavaleri;

Staff: Mark Hickok, Marcie Wily, Monica Morris, Danielle Miller,

Members of the Public: Polly Wood, Linda Maddox

Comments from the Public: (3minutes per person, per subject; Maximum 30 minutes of public comment taken)

The following people made comment on Barrett Park from the agenda item on December 12, 2017.

Polly Wood began speaking on the Barret Park presentation from the previous December board meeting and her thoughts about the sale of Barret Park. She stated it is important to distribute park systems correctly. She felt that selling Barrett Park would leave a “park desert” on the west side of Hood River. Polly commented on the importance of land banking and not overlooking park space in an area that could become a “park desert”. She believes that the Westside concept plan relies on the ability to make park space and infrastructure, suggesting that even if we don’t keep Barret Park a linear park there is necessary.

Linda Maddox stated her concern about Barret Park as a resident who resides close to it. She encourages parks everywhere, but she thinks parks and land that currently exist should be prioritized over new park land. Linda mentioned the wet land issues of the Blackman/Skakel Property. She suggested that due to this and its location that a park would be better suited on different land. She believes that there is a need to buy more, dryer land in the west side that is not the land that we currently own or land that has already been suggested we buy. She also suggested that the board should get the division of state land involved to asses the viability of Barrett Park at all.

Review Minutes

1. December 20, 2017 – Regular Board Meeting Minutes
 - a. First names needed to be added or corrected for some members of the public who commented on the Barrett Park agenda item –Jeff Blackman and Mari to Marie Baruki.

Mahurin moved to accept the minutes, Carroll made the motion to accept the minutes as proposed with minor spelling changes, McCarthy seconded the motion. All approved.

Consent Agenda

none

Unfinished Business

None

New Business

2. Budget Prep and Goal Setting

Hickok introduced and explained the process of budget goal setting which included where we are, the planning process, last years goals, reviewing the workload and staff capacity, and brainstorming current and long-term goals.

Morris introduced the budget history and the data for fiscal year 2016-2017 and the beginning of 2017-2018. Pool revenue stayed the same. There was a steady climb in revenue property which the District met the budget for. Noted that we do not know how the year will end and that tax and minimum wages increases are coming up in the next year. The District is on target to reach what was budgeted in materials and services this fiscal cycle. The health of budget and health of district should be a priority and needs to be healthy move forward. Important to live within the District means each year and not spend the beginning balance.

Budget Meeting dates are discussed and decided. Several budget committee members need to be found or renewed. Budget committee will be appointed at March 21st 2018 board meeting. Budget committee meeting dates will be April 11th and May 9th. The budget debate hearing will be June 7th 2018.

Hickok's introduced the 2017-2018 goals. There were 14 goals. Approximately 82% of the goals for last year have been completed.

The Board was asked to think of the years 2023, 2038, 2073. What are your goals in 5 years, 20 years, 55 years?

Glenna Mahurin

Short-Term:

- Gain an easement through the Campbell property.
- Pass the bond and make improvements needed to the pool.
- Create place for kids to hang out.

Long-Term:

- Sell Barrett park ONLY if we can find a piece of land to do a usable trade.
- Soccer and baseball fields in the community.

Anna Cavalari

Short-Term:

- Have new pool built by 2023.
- Have a community park on westside in the works, if not done.
- Maintain financial health while maximizing revenue and have strategies of how we can bring money in and not spend it.

Long-Term:

- Have linked paths bikes paths off the main roads by 2038.
- Recreation center complex, hockey rink, walkway glass bridge for pool to community center, with premier programming: the efficient hub for all community programs for adult, youth, senior.

- By 2073, the Parks District will be a well-oiled machine

Art Carroll

Short-Term:

- New Aquatic Center.
- All weather fields at HRVHS and in Odell.

Long-Term:

- Expand and make significant partnership with school district –everywhere, including Parkdale.
- Work or combine with Community Education to create an expanded afterschool program.
- Create more community connector trails.
- Promote more significance public used of fairground fields in Odell.
- Create a trail from Mid Valley market to the Fairgrounds/Wy'East Middle School
- Be more responsive to cultural recreational needs of Hispanic population. Approach organizations like Duckwall-Pooley as partners in recreation.

Mike McCarthy

Short-Term:

- A park with two soccer size fields on it in the Westside area.
- An Aquatic Center with facilities for other types of healthy programming.

Long-Term:

- Create trails with a focus on protection of green spaces.
- Eventually combine with Community Education.

Nan Noteboom

Short-term:

- A new pool.
- Westside park of some kind.
- Two multipurpose fields in Hood River and two in Odell.
- Multi-Jurisdictional Master Plan: Parks = HRVPRD
- Do something with Barrett park.

Long-Term:

- A trail that runs for Parkdale, to Odell, to HR (Rails to Trails).
- Community center in Odell.
- Trails in town so K-5th graders can bike or walk to school safely.

The Aquatic Center bond proposal and other potential options, in lieu of the bond, are discussed. A change in tax rate or postponing the bond measure with the intention of asking for a greater or more community wide option was discussed.

3. Review DRAFT Public Records Request Policy

Hickok explains the need for a Public Records Request Policy due to updated laws puts protections in for district. We must at least respond to the inquirer that we have received the request within five days.

Edits suggested: "Fees may be applied" and "subject to fee schedule level 2 and level 3, etc."

Hickok will make revisions.

Carroll made a motion to accept revisions, McCarthy seconded. All agreed.

4. Review Employee Manual

Carroll asks for clarification to be made on page 13; “awarded earned vacation is not to be cashed out in lieu of time off at end of employment or be carried from year to year”

Carroll moves to adopt pages 11-21 of Employee manual with corrections on page 13, Cavaleri seconded. All agreed.

Reports

5. Financial Report

Morris reviewed the financial report. Expenses are just under half of where they should be. Actual to Budget are good. Golden Eagle Park cost is coming in as expected. All saving and transfer goals have been met. Debt payment has been made. The auditor will present at the next board meeting, February 21st.

6. Directors Report

Hickok gave the Directors Report.

Pool maintenance update: A 10 inch wide pipe used for backwashing filters split an inch and a half. Industrial plumber will have to be contracted with.

Staffing update: Leo’s last day was today. The Aquatics Supervisor position has been filled by Mike Howard. He worked as an Army contractor for performance and training and has a degree in sports management.

Community Education: staff have moved in upstairs and Mark has moved into his new office. There is an increased flow of people coming up the stairs. Not the most ideal situation but a good decision. Different options to increase efficiency of Community Ed and the District have been discussed.

Audit Status: The onsite audit has been completed. The final audit will be completed in the next month. The auditor will hopefully be at the next meeting to present the audit findings.

Dog Park: Little progress has been made. Other, more pressing needs with maintenance have put the Dog Park on the backburner. Andrew has been delegated bid documents. The bid must be completed March 31st.

Multi-Jurisdictional Master Plan: Anna Cavaleri has been representing the District on a panel that has been evaluating consultants. One consultant has been eliminated. It has come down to two consultants, Conservation Technix & Angelo Planning, who are scoring very closely on their evaluation. Hickok plans to make a motion to delegate the authority himself to make the final decision based on feedback from group.

Cavaleri discusses the three consultants and their pros and cons. There are both upsides and downside to the two remaining groups.

Hickok wants to talk to planning directors again to gather more feedback.

Noteboom makes a motion to delegate the decision hiring of the consultant for the Multi-Jurisdictional Master Plan to Hickok, McCarthy seconds. All agreed.

Seiverkropp Trail Development: A piece of land at the back of the Pacific Heights Development, still owned by Seiverkropp and they are exploring options for future ownership. Other land options could potentially lead to a Nature Skate Park and trail connection through Elliot Rd.

Trail Drainage: There has been a culvert replacement on segment 2 of the Indian Creek Trail due to wetland drainage across the trail to the creek. A culvert is also being introduced on the Blackman Skakel property. Pipes placed at these sites have water draining through constantly.

Morrison Park: A study has been conducted. Parking takes up significant space (two spots for dwelling), but respect for open space has been asked for in this project. There is a small green space left bordering Wasco St. Hickok asked on record at the public meeting on Morrison park if this space could be a public park. Joel Madson has contacted Hickok about cutting off two acres and gives it to parks district to manage.

Children's Park: *Play by Design* optioned a design for the Children's Park. They did a lot of good engagement with the community. They stayed true to the existing parks look and increased the footprint. The increased footprint allows them to use Parks District SDC funds.

Golden Eagle: An asphalt pump track by Velo Solutions is being considered. Fundraising is starting bring this kind of pump track to Golden Eagle. A kick off fundraiser raised over \$10,000 the first night. Advertisements on the asphalt of the track are being discussed as a fundraising option.

At this point the board has not agreed to have any advertisement. A written proposal from the fundraising group would like to be taken into consideration at the next board meeting.

7. Aquatic Center Report

Wily gave the Aquatic Center Report, which included topics on Aquaglide success, HVAC system hiccups and repairs, and Marcie and Danielle's interim share of responsibilities while awaiting Mike Howard's start on March 1st.

Executive Session

8. *Executive Session, if necessary per ORS 192.660 (The District Board will now meet in executive session. All members of the audience are asked to leave the room. No decision may be made in executive session. At the end of the executive session, we will return to open session and welcome the audience back into the room.)*

None

Adjourn

Upcoming events:

2/21 - Regular Board Meeting

McCarthy made motion to adjourn, Cavaleri seconded. All agreed.

Approved by

Date

Attest

Date